

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

July 19, 2022
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Levens-Craig called the meeting to order at 6:00 p.m., and shared Member Ryan was unable to attend the meeting.

Members present:

Elana Levens-Craig, President
Dianne El-Hajj, Vice President
Ken Fox, Clerk
Dustin Burns, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Stephanie Borden, Administrative Secretary, Educational Services

2. District Mission

President Levens-Craig welcomed those present and invited the audience to recite the District Mission.

3. Pledge of Allegiance

Hailey Ramirez, 4th grade student at Hill Creek School, led members, staff, and audience, in the Pledge of Allegiance.

4. Approval of Agenda

President Levens-Craig presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Not Present</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. BOE Proud Moment

President Levens-Craig shared this is usually the time she reads a school's proud moment. Because school is not in session, she invited Board members to share a proud and/or happy moment.

Member Burns shared his son was completing the District's summer school program and shared the students' and staff's excitement on having free time. He noted the summer school program was outstanding and commended staff that were working this summer.

Member Fox shared his grandson had broken his collarbone while playing soccer. He shared being happy that the doctor had released him to play soccer again.

Member El-Hajj shared spending her day at the beach with her grandchildren and daughter. She shared it was a great summer day. Member Fox noted it was Member El-Hajj's birthday on Monday.

President Levens-Craig shared her birthday is on Friday and her excitement that her family was going to be together. She also shared the City of Santee had received federal funds, through the American Rescue Plan, and opened an application process to community non-profit organization that provide services to the community and/or were not able to fundraise because of COVID. President Levens-Craig shared the Santee School District Foundation was the recipient of a \$20,000 grant.

2. Superintendent's Report

- 2.1. Developer Fees Collection Report 2021-22
- 2.2. Developer Fees Collection Report 2022-23
- 2.3. Use of Facilities Report

Superintendent Baranski addressed the return to indoor masking at San Diego Unified School District and Sweetwater Union School District. She noted that since the beginning, Santee School District has been consistent with following California Department of Public Health (CDPH) guidance and mandates. Superintendent Baranski shared Santee School District has never followed San Diego Unified's or Sweetwater Union's lead and will continue to be its own leader. She noted that the District continues to be mask-choice. Superintendent Baranski shared there are some students currently attending summer school that choose to wear a mask and shared that it is her hope that the District will continue with mask-choice for the upcoming school year. Superintendent Baranski shared that when the District transitioned to mask-choice in March, there were about 10% of students that continued to wear masks in the classroom. The numbers decreased by the end of the year. Superintendent Baranski noted the District would continue with mask-choice, unless it became a CDPH mandate again. She shared the District has great conditions in place and the ability to mitigate safety procedures.

President Levens-Craig clarified the District would not be requiring masks for summer school nor would it be requiring masks at the beginning of the year. Superintendent Baranski confirmed that was accurate, unless there was guidance from CDPH that required them again.

Member Burns agreed that unless it is a mandate, it should be parent choice. He explained that the District received guidance from legal counsel that it was required to follow the State's guidance/mandates. Member Burns shared the District received notice from insurance providers that required the District to follow State guidance, or it would not be liable for lawsuits, workers' compensation, etc. He noted the risk and financial implications to the District.

C. PUBLIC COMMUNICATION

President Levens-Craig invited members of the audience to address the Board about any item not on the agenda. There were three (3) requests to speak.

Monique Silver, parent of a Santee student, asked that the Board consider implementing an indoor mask mandate at schools to protect everyone in the District, if the numbers continue to increase.

Ben Richards, San Diego Unified parent and founder of Southern California Parent Advocates, noted that although there were no issues in Santee School District, he wanted to make the Board aware that parents were being vigilant on topics such as critical race theory, LGBTQ, and masking in the schools.

Susan Powell, former student, asked that Board not reinstate the mask mandate.

D. CONSENT ITEMS

President Levens-Craig invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Approval/Ratification of General Services Agreements
- 2.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.7. Authorization to Sell/Dispose of Surplus Items
- 2.8. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.9. Approval/Ratification of Contract with Office Savvy to Inventory, Remove, and Reorganize Classroom Furniture in Storage Containers at Nine District Schools
- 3.1. Approval of Memorandum of Understanding with San Diego County Office of Education for Data Sharing Services
- 3.2. Approval of Individual Service Agreement with The Winston School for Nonpublic School Services
- 4.1. Personnel, Regular
- 4.2. Approval of Memorandum of Understanding with Jewish Family Services to Provide Positive Parenting Program
- 4.3. Approval of Short-Term Services Agreements
- 4.4. Approval to Revise Out-of-School Time Programs Job Descriptions
 - Out-of-School Time Regional Leader
 - Out-of-School Time Site Leader
 - Out-of-School Time Assistant Site Leader
 - Out-of-School Time Group Leader
 - Early Childhood Group Leader II
 - Early Childhood Group Leader I
 - Early Childhood Assistant II
- 4.5. Ratification of Side Letter Agreements between Santee School District and Santee Teachers Association
 - District COVID Leave
 - Personalized Learning Plan

Member Burns moved approval.

President Levens-Craig noted Consent Item 4.4. Approval to Revise Out-of-School Time Programs Job Descriptions had various positions listed and asked Assistant Superintendent, Tim Larson for a brief explanation. Mr. Larson explained the Expanded Learning Opportunities Program (ELOP), which funds after school enrichment programs, requires a higher level of certification among employees. This required the reorganization of the District's Out-of-School Time program. Job descriptions were updated to reflect these changes. He noted the biggest provision is that now many employees must meet California Paraprofessional proficiency requirements; either an Associate Degree, 48 units of college credit, and/or pass the District paraprofessional proficiency test. Mr. Larson noted that with these changes, the District is now compliant with the new requirements. He shared the District worked collaboratively with the classified union on the reorganization.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Not Present</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Appointment of Vice Principal

Superintendent Baranski introduced Amanda Ramirez, her recommendation for appointment as Vice Principal. She noted, if approved, Ms. Ramirez would be replacing Melynda Pezone, who had recently accepted a principal position with La Mesa/Spring Valley District. Superintendent Baranski shared Ms. Ramirez was a Dean of Students at Bancroft Elementary in La Mesa/Spring Valley District. She noted Ms. Ramirez was highly regarded by her Superintendent and Principal who were sad to see her leave, but proud of her. Superintendent Baranski noted Ms. Ramirez was accompanied by her husband, Rudy Ramirez, a Special Academic Instructor in the District, and their daughter Haley, a Hill Creek student.

Member El-Hajj moved approval. She noted previously working at La Mesa/Spring Valley for 20 years and knew a few people who thought highly of Ms. Ramirez.

Ms. Ramirez expressed her gratitude for the opportunity. She noted being a product of Santee School District, attending Hill Creek from kindergarten through eighth grade.

<i>Motion:</i>	<u>El-Hajj</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Not Present</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

Business Services

2.1. Approval of Monthly Financial Report

Karl Christensen, Assistant Superintendent of Business Services, reported the monthly financial report was for cash and budget revision transactions posted through May 2022; and shared the District ended the month with a cash balance in the General Fund of approximately \$25 million sufficient to pay the District's financial obligations for the fiscal year. Member Ryan moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>Levens-Craig</i>	<u>Aye</u>	<i>Burns</i>	<u>Aye</u>
<i>Second:</i>	<u>Fox</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Ryan</i>	<u>Not Present</u>
<i>Vote:</i>	<u>4-0</u>	<i>Fox</i>	<u>Aye</u>		

2.2. Approval of Agreements with San Joaquin Valley Unified Air Pollution Control District for Grants to Purchase Two Electric School Busses through the Volkswagen Mitigation Trust Fund

Karl Christensen, Assistant Superintendent of Business Services, explained the need for an agreement with San Joaquin Valley Unified Air Pollution Control District, project administrators overseeing the use of the Volkswagen Mitigation Trust Fund (VMTF), to apply for a grant to procure electric school busses.

Mr. Christensen noted funds were available through the Volkswagen Mitigation Trust Fund (VMTF) and explained the VMTF established to settle a lawsuit brought against Volkswagen for violation of emission standards. One of the allowed projects through the VMTF is the Zero-Emission Transit, School and Shuttle Bus Project. Santee School District qualifies for receiving up to \$800,000 for purchase of two electric school busses under this grant in accordance with submitted applications. He shared that although the timeline may be accelerated, it is currently expected that these busses would not be available to the District for 12 to 18 months.

Mr. Christensen explained Administration would return with ideas on funding for the infrastructure. He shared the District would be working with a consultant to assist with the process.

Motion:	<u>El-Hajj</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Second:	<u>Burns</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Not Present</u>
Vote:	<u>4-0</u>	Fox	<u>Aye</u>		

Human Resources

3.1. Ratification of Declaration of Need for Fully Qualified Educators

Tim Larson, Assistant Superintendent of Human Resources, explained the Declaration of Need for Fully Qualified Educators was submitted annually in anticipation for the number of teachers requiring an emergency credential. Mr. Larson noted the increase in numbers is in preparation for elevated hiring, if needed. Member El-Hajj moved approval.

Motion:	<u>El-Hajj</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Second:	<u>Burns</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Not Present</u>
Vote:	<u>4-0</u>	Fox	<u>Aye</u>		

G. BOARD POLICIES AND BYLAWS

1.1. Third Reading: Board Bylaws (BB)/Revised Board Policies (BP)/Administrative Regulation (AR):

- **BP/AR 4119.2 – Professional Adult to Student Boundaries**

Superintendent Baranski noted BP/AR 4119.2, Professional Adult to Student Boundaries, was being presented for a third reading. She shared the Board Policy’s language was finalized, but wording still needed to be finalized on the Administrative Regulation. Superintendent Baranski explained it was not the District’s practice to bring forth Administrative Regulations for approval, but in this case, training was being developed around this specific topic. She provided an overview of the changes and explained the changes were consistent with the Boards’ discussion and Santee Teacher Association input from the previous meeting. Superintendent Baranski noted as previously mentioned by Member El-Hajj, the Administrative Regulation will evolve as the District implements and establishes best practices. She noted any changes to the Administrative Regulation would be brought forth for the Board’s review.

The Board stressed the importance of the having the proper training for staff. Member Burns moved approval.

Motion:	<u>Burns</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Second:	<u>Fox</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Not Present</u>
Vote:	<u>4-0</u>	Fox	<u>Aye</u>		

Superintendent Baranski stressed the importance of positively communicating the intent of the policy and administrative regulation. She shared working with Dr. Bobbi Burkett, from with the San Diego County Office of Education (SDCOE), on training for our employees. She noted SDCOE adopted a similar policy and provided training for their employees. Superintendent Baranski noted Site Administrators will be trained on August 8, and certificated staff on August 18. She shared training will include implementation and addressing concerns that may arise, upon implementation.

Superintendent Baranski noted she will work with Dr. Burkett to make sure the presentation incorporates educational purpose, how to communicate with parents, etc. She explained the training will be beneficial, as social media continues to evolve as a communication platform. Superintendent Baranski noted the Administrative Regulation will be updated and brought back for review if any changes emerge after the training is implemented.

Superintendent Baranski noted she needed to address staff that is absent and classified staff training. She shared the possibility of recording a session and making it one of the required annual trainings.

1.2. Second Reading: Revised Board Policies (BP)/Administrative Regulation (AR):

• BP 3515.1 – Safety During School Hours – Securing Gates

President Levens-Craig presented BP 3515.1 – Safety During School Hours – Securing Gates for approval. She noted a request to speak card had been submitted, but the speaker retracted the request. Member El-Hajj moved approval.

Motion:	<u>El-Hajj</u>	Levens-Craig	<u>Aye</u>	Burns	<u>Aye</u>
Second:	<u>Burns</u>	El-Hajj	<u>Aye</u>	Ryan	<u>Not Present</u>
Vote:	<u>4-0</u>	Fox	<u>Aye</u>		

H. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association (STA) President, was present but had nothing to share with the Board.

I. BOARD COMMUNICATION

Member Burns asked to see how each school will be implementing and addressing the new board policy/administrative regulation practices and expectations. Superintendent Baranski noted this year's professional development included working on action steps using the academic and safety data. Member Burns noted the importance of communication to parents. Superintendent Baranski shared the data on the Local Control Accountability Plan stressed the need for parent involvement and communication.

President Levens-Craig noted the Capital Advisors' webinar mentioned the new budget bill has different expectations and requirements for independent study and asked that those changes be incorporated into the District's Board policy. Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared attending the training and noted some of the changes included less accountability for the teachers (i.e., not having to do synchronous learning, allowing up to 10 days after an independent study contract has been in place to obtain a signature, etc.). Dr. Pierce noted the California School Boards Association (CSBA) was currently working on updating the policy.

President Levens-Craig noted the webinar also noted grant opportunities and inquired if the District would be applying. Karl Christensen, Assistant Superintendent of Business Services, explained the pre-K planning grant is available to districts based on their Kindergarten and Transitional Kindergarten (TK) counts, and anticipates the District would receive an estimated \$50,000 that will go towards the cost of starting up the TK expansion. He explained the facility funds are for districts that do not have sufficient facilities and need to build new classrooms that meet the 1,300 square feet requirement.

J. ORGANIZATIONAL BUSINESS

Karl Christensen, Assistant Superintendent of Business Services, shared a letter from the EideBailly, CPAs & Business Advisors, describing their process in the audit.

Superintendent Baranski noted upcoming events.

J. CLOSED SESSION

President Levens-Craig announced that the Board would meet in closed session for:

- Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and Classified School Employees Association (CSEA)
- Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

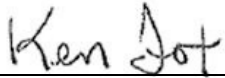
The Board entered closed session at 7:10 p.m.

K. RECONVENE TO OPEN SESSION

The Board reconvened to public session at 8:50 p.m. and reported no action was taken.

L. ADJOURNMENT

With no further business, the regular meeting of July 19, 2022, was adjourned at 8:50 p.m.



Ken Fox, Clerk



Dr. Kristin Baranski, Secretary